

Q & A for NCED Continuing Education Requirements

General Guidelines:

Professional Development Activities are those beyond the NCED Holders professional work responsibilities.

The principles of best practice in professional learning are grounded in the research on effective professional development. The NCED Areas of Continuing Education & Professional Development are intended to address the three key components of effective professional learning: the process, or the “how to” for designing and taking part professional learning; the content, the actual knowledge and skills to be learned; and the context, or structural supports, that will ensure the learning is able to take place.

The Professional Development Activities should be structured to deepen the diagnostician’s knowledge and enhance practice. Research has shown that professional development experiences that are disconnected from an individual’s practice have little or no impact on the practice or on student outcomes.

Topic:

Area 2: Case discussion group

Question:

What cases? The ones we’re working on (ex: staffing with co-workers)? Or are there other cases out there for us to discuss?

Answer:

Cases from an individual’s caseload responsibilities discussed in the daily workplace are not allowable. If a particular case has unique and challenging aspects and would provide a learning experience it could be discussed (with identifying information removed) within a group of EDs gathered for refinement or advancement of their diagnostic interpretive skills.

Topic

Area 2: Book Discussion Group

Question:

How do you document how many hours were spent reading the book and discussing it? How do you know how many hours each book counts?

Answer:

A group of NCED Holders or EDs gathered for the purpose of book discussion should count the time of the meeting and document the benefits gained from the book discussion with a summary or a critique in the notes section of the NCED e-portfolio or the individual's own documentation. The hours spent reading the book are not eligible for PD hours.

Case discussion group's documentation: Summary (1 paragraph) of discussion topic with signatures of 2 other attendees (include contact information).

Topic

Area 3: Books, monographs, journals

Question:

Once again, how do you know how many hours each book counts? Do you document how many hours you spent reading the book? Do books of certain lengths qualify for so many points?

Answer:

If an individual reads a book, monograph or journal outside of a discussion group the amount of time reading is not eligible for hours. A photocopy of title page of material studied, and a 5-7 sentence summary is an example of what could be prepared for documentation.

Topic:

CEU hours vs. Clock hours

Question:

I attended a conference and was assigned 5 CEUs however it was only a five hour conference. How do I report the time?

Answer:

CEU hours are calculated in tenths with a .1 being equivalent to one clock hour. If an organization mistakenly assigns clock hours as CEUs it is up to the individual to recognize the error and report the "CEUs" as clock hours.

Topic:

Executive Board Positions on state or national boards of Educational Diagnosticians

Question:

Can a NCED Holder who is an executive board member of a professional association dedicated to the ED profession count the hours to prepare for a meeting or planning a state or national conference and the time of running

meetings be counted for Continuing Education and Professional Development?

Answer:

Continuing education, growth, and development for NCED certificate holders should rightfully center on and revolve around the professional role and quality of practice. Professional development activities are limited only to those that directly relate to the practice of educational assessment, as described in the NCED Code of Ethics. Although admirable and essential to the advancement of the profession, individuals that volunteer their time to represent their peers are not directly involved in the practice of educational assessment.

Topic:

Area 4: CEU “no duplication”

Question:

What exactly does “no duplication” mean? Does it mean you can count teaching Res 110 only once?

Reference to: Academic courses (Max. course clock hrs; no duplication)

Answer: Yes, you can only count an activity once or in one category towards the total hours, thus not duplicating.

Topic:

Areas 2 and 3

Question: How should or can round table discussions and webinars go on the NCED recertification form?

Answer: After reviewing the chart of the areas of Continuing Education and Professional Development, the Round Table Discussion would be best placed under Collaborative Study and use the documentation suggested. Webinars would be best placed under Independent Study and again follow the suggestion for documentation on the chart.